

**MYRON B. THOMPSON ACADEMY  
BOARD MEETING MINUTES**

<p><b>Date: Tuesday, June 7, 2011</b>          Location: MBTA, 629 Pohukaina Street, Suite 3, Honolulu, HI 96822          Time: 5 pm          Recorded by: J. Watanabe</p>	
<p>Attendance: M. Thompson, M. Dang, A. Deutscher, D. Lord, J. Watanabe, G. Higgins, D. Oshiro, M. Chow, J. Leong (conference call), Deputy AG Morris (conference call), M. Simmons</p> <p>Excused: E. Gianfrancisco, M. Braun, I. Braun, C. Bescos</p>	
<b>I. CALL TO ORDER</b>	Mr. Thompson called the meeting to order at 5:06 p.m.
<b>II. APPROVAL OF MINUTES</b>	Correction to Section H. Ms. Oshiro moved to approve the May 2, 2011 minutes and Mr. Dang seconded. The motion was passed unanimously.
<b>III. PARENT AND PUBLIC COMMENT</b>	
<p><b>IV. OLD BUSINESS</b></p> <p>A. Update on Ethics Commission Training</p> <p>B. Status on Policy Governance</p> <p>D. Discussion on the school budget for school year 2011-2012.</p> <p>C. Decision on filling the vice principal position</p>	<p>A. Discussion</p> <p>Mr. Thompson reported that we requested training from Ethics Commission. The Commission will offer training for several boards during the middle/latter part of summer.</p> <p>B. Discussion</p> <p>Need to set schedule for board consideration of policy governance.</p> <p>B. Decision</p>

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Motion by Ms. Oshiro that Mr. Dang join Ms. Simmons (chair) on Personnel Committee, Mr. Dang lead the Policy Governance/Legal Committee, Mr. Deutscher, Mr. Lord and Ms. Simmons (chair) remain on Finance committee. Seconded by Mr. Lord. Motion passed unanimously.

Ms. Simmons will be a member of the Policy Governance/Legal Committee.

Motion by Mr. Thompson to move item D before item C. Motion seconded by Mr. Lord. The motion was passed unanimously.

D1. Discussion

Mrs. Higgins presented Employee Performance Appraisal. Employees set Goals/Projects in August and yearly evaluation will be based on those goals. This year's evaluations were completed by Ms. Higgins and Mr. Sakima.

Ms. Oshiro presented teacher evaluation process. Counselors evaluated by Ms. Oshiro. Secondary teachers evaluated by Ms. Abrigo, Ms. Watanabe and Ms. Uyeda-Young. Elementary teachers evaluated by Ms. Abrigo and Ms. Kaapana-Aki. Administrator evaluations were included in the CSRP Annual Report.

D2. Discussion

Three proposals for Fiscal Year 2010-2011 audit presented by Mr. Deutscher. Jennings, Carbonaro CPA and CW Associates.

D2. Decision

Ms. Simmons moved to hire CW Associates for Fiscal Year 2010-2011 Audit. Seconded by Mr. Lord.

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Mr. Thompson asked if they had worked with charter schools before. Mr. Deutscher replied yes.

The motion was approved unanimously.

D3. Discussion

Mr. Deutscher presented Charter Schools- Standardized Financial Reporting Model Fiscal Year 2011-2012 Instructions. Presented Forms 1, 2 and 8 due June 11<sup>th</sup>, 2011. Mr. Deutscher will submit these forms on June 9<sup>th</sup>.

Ms. Simmons expressed a concern that assets were not presented as such to CSAO. Mr. Deutscher noted that this information is in the audit and in balance sheets submitted to CSAO.

Mr. Deutscher is expecting 500K deficit for FY2011-2012. This is based on 500 student enrollment. Other Federal funding may come through late in the year.

Ms. Simmons would like to consider other sources of income, for example using Hoolina to support school.

Mr. Deutscher presented Forms 1, 2, 8 and list of Vendors who might receive payment in excess of 10K during the school year. Board must approve of expenditures before payment to any vendor in excess of 10K. Ms. Simmons asked that we vote on the vendor list at our next meeting.

Ms. Simmons presented Profit & Loss as of May 31, 2011.

D3. Decision

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	<p>Ms. Watanabe moved to accept the preliminary budget forms 1, 2 and 8 for submission to the CSAO. Seconded by Mr. Thompson.</p> <p>Mr. Dang asked how this compares to last year’s budget. Mr. Deustcher replied that this year’s budget includes significant internal savings compared to last year.</p> <p>Motion passed unanimously.</p> <p>Mr. Thompson commended Finance Committee on a job well done.</p> <p>C. Discussion</p> <p>Will be discussed in Executive Session because this is a personnel issue.</p>
<p><b>V. NEW BUSINESS</b></p> <p><b>A. Welcome New Board Members</b></p> <p><b>B. Update on Board Member Compliance</b></p> <p><b>C. Shall we consider Malama Honua?</b></p> <p><b>D. Update on Governor’s position on veto</b></p> <p><b>E. Acknowledgment for Kimo Hugho</b></p>	<p>A. Decision</p> <p>Motion by Ms. Simmons to accept new Board members to the LSB - Chris Sumiye, Jerelyn Watanabe, Elizabeth Gianfrancisco, Derrick Lord, Maggie Braun, Isaac Braun, and Champion Bescos. Ms. Leong seconded. The motion was passed unanimously.</p> <p>Ms. Simmons moved to nominate Ms. Watanabe and Ms. Gianfrancisco as Co-Secretaries. Mr. Dang seconded. Motion passed unanimously.</p> <p>B. Discussion</p> <p>Ms. Oshiro expressed concern about revisions to By-Laws. Suggest that we form subcommittee from Legal/Governance Committee to present to LSB. Issues are consistency with current practices and terms.</p>

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	<p>B. Decision</p> <p>Ms. Oshiro moves that Mr. Lord and Mr. Sumiye join the Legal/Governance Committee. Ms. Simmons seconded. Motion passed unanimously.</p> <p>C. Discussion</p> <p>Mr. Thompson presented that Malama Honua requests the opportunity to make a presentation to the LSB.</p> <p>D. Discussion</p> <p>Defer to Legal Committee for follow-up.</p> <p>E. Discussion</p> <p>Suggest holding a reception for Mr. Hughon on the retreat day in July.</p>
<b>VI. OTHER BUSINESS</b>	<p>A. Vacant board spot. Will defer to Personnel Committee.</p>
<b>VII. EXECUTIVE SESSION</b>	<p>Mr. Lord, Ms. Watanabe and Mr. Sumiye recused themselves from the discussion. Continued from 6:54 to 7:30</p>
<b>VIII. ADJOURNMENT</b>	<p>Mr. Thompson moved to adjourn the meeting at 7:30 p.m. Ms. Simmons seconded. The motion passed unanimously.</p>